



OKLAHOMA AIR NATIONAL GUARD
ACTIVE GUARD/RESERVE (AGR)
TOUR VACANCY ANNOUNCEMENT # 31-21

SAFETY AND OCCUPATIONAL HEALTH SPECIALIST

OPEN DATE: 25 MAY 2021	CLOSING DATE: 24 JUN 2021
UNIT/DUTY LOCATION: 137 SOW, WRANGB, OKC	COMPATIBLE AFSC: ANY
MINIMUM GRADE: E-4	MAX GRADE: E-7
OPEN NATIONWIDE	RETRAINING AVAILABLE: YES

DUTIES AND RESPONSIBILITIES: Plans, organizes, and directs safety activities. Develops policies and procedures for implementing and evaluating safety programs. Coordinates with staff activities and operational sections to ensure safety requirements are integrated into the organization program. Maintains close liaison with federal, state, municipal, and private agencies sharing common safety concerns. Establishes work priorities and maintains systems to effect accomplishment of program processes. Arranges for group meetings or individual instruction through coordination with commanders and supervisors. Develops specialized operating practices modifying or departing significantly from standard techniques when necessary, based on interpretation of policies, standards, and regulations applicable to weapons/explosives safety. Coordinates with other installation offices regarding occupational health matters affecting installation personnel and devises specialized operating practices involving diverse but recognized hazards. Prepares and/or revises standard local safety instructions and guides that are relevant to weapons/explosives safety, storage, and transportation of weapons/explosives and might affect base employees and current or planned contractor operations. Evaluates safety standards adopted by national safety associations, societies, or institutes, publications on work processes, and current industrial problems and makes recommendations as to local application. Drafts local procedures or abatement actions for conditions not directly addressed by existing standards or guidelines. May approve/disapprove explosives facility licenses submitted by operating units for explosives storage and operations locations. Provides technical safety training/instruction to supervisors, employees, and/or unit safety representatives on areas such as proper handling and storage of weapons/explosives, traffic safety techniques, proper storage of hazardous materials, common laboratory hazards, and building evacuation procedures. Prepares and uses a wide variety of formal training materials, such as outlines, handouts, publications, films, exhibits, protective devices, and visual aids to provide and/or reinforce information related to safe work practices, accident prevention techniques, and mishap reporting requirements. Promotes safety campaigns through oral presentations at local safety committee meetings; and extracts, compiles, and prepares safety articles, bulletins, and pamphlets for local use by base personnel. Maintains required course records.

LENGTH OF TOUR: Initial tours will not exceed 3 years, and constitutes the Probationary Period. Follow-on tour will not exceed six years and will not be extended beyond an enlisted Airman's Expiration Term of Service (ETS) or an Officer's Mandatory Separation date (MSD).

BASIC QUALIFICATIONS REQUIRED: In accordance with ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, Para 12.2. Eligibility for AGR Tours: Individuals selected for AGR tours must meet the Preventative Health Assessment (PHA)/physical qualifications outlined in AFI 48-123, Medical Examination and Standards. They must also be current in all Individual Medical Readiness (IMR) requirements to include immunizations. RCPHA/PHA and dental must be conducted not more than 12 months prior to entry on AGR duty and an HIV test must be completed not more than six months prior to the start date of the AGR tour. Individuals transferring from Title 10 (Regular Air Force or Reserve Component Title 10 Statutory Tour) are not required to have a new physical unless the previous physical is over 12 months old at time of entry into AGR status. IAW AFI 48-123 para 11.10.2.1 applicants with a concurrent AGR assignment must have a current PHA on file. AGRs must have a current favorable adjudicated personnel security investigation that is commensurate with their currently assigned AFSC. Airmen must meet the minimum requirements for each fitness component in addition to scoring an overall composite of 75 or higher for entry into the AGR program. Individuals on a DD Form 469, Duty Limiting Condition Report at the time of AGR physical package evaluation will not be deemed medically qualified. Individuals may apply for AGR tours as long as they meet the aforementioned requirement and subsequently are medically cleared off any DLC/medical profile prior to starting a new AGR tour. An initial AGR order will not be published prior to ensuring the selected applicant is off any duty limitations before starting their AGR tour. Application packets will be qualified based upon requirements listed in ANGI 36-101, *Air National Guard Active Guard Reserve (AGR) Program*, The Air Force Enlisted/Officer Classification Directory and eligibility requirements listed on this announcement. **Members will process through the AGR Continuation Board when serving on an initial AGR tour.** Ability to speak English clearly and distinctly; Ability to communicate effectively in writing; Normal color vision; No record of acrophobia or claustrophobia; No history of emotional instability, personality disorder, or other unresolved mental health problems; No medical conditions preventing prolonged standing, repetitive movements, walking up to one mile, or walking up and down stairs; Must maintain a valid state driver's license to operate government motor vehicles (GMV); Ability to lift 40 lbs.

PAY & ALLOWANCES/MAJOR BENEFITS: AGR personnel receive Base Pay, Basic Allowance for Subsistence, Basic Allowance for Housing; Full medical care in military treatment facilities for AGR member and partial medical care and TRICARE benefits for dependents of AGR member. All AGR personnel are required to participate in electronic funds transfer (EFT) for all payments as a condition of employment per PL 104-134, 26 July 1996, The Debt Collection Improvement Act of 1996.

ADDITIONAL INFORMATION: Applicants for E-8 positions must have completed the Senior Noncommissioned Officer Academy to apply. **When max grade is listed as: E-8, E-9, O-4 – O-6, grade availability is dependent upon state control grade availability.** Enlisted applicant's military grade cannot exceed the maximum military grade authorized. Over grade enlisted applicant must indicate, in writing, the willingness to be administratively reduced in grade when assigned to the position. Persons eligible for or receiving a Federal retirement annuity are not eligible to apply. Restoration rights for Federal employees accepting AGR tours will be in accordance with Chapter 353, Federal Personnel Manual. AGR personnel are subject to the Oklahoma Code of Military Justice (OCMJ). AGR personnel are protected by Title VI, Civil Rights Act of 1964.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status, or other non-merit reasons not interfering with membership in the Air National Guard or performance of required duties.

APPLICATION INSTRUCTIONS: Applications must be sent electronically by email to: Ashley.s.kilpatrick2.mil@mail.mil and lorie.a.stephens.mil@mail.mil IAW ANGI 36-101, all applicants must submit:

1. **NGB Form 34-1**, *Application for Active Guard Reserve (AGR) Position*.
2. **Current Virtual MPF RIP** (within 30days).
3. **Most recent Report of Individual Fitness** from the Air Force Fitness Management System (AFFMS).
4. **SF Form 181** (Race and Ethnicity Identifier)
5. **Resume** Detailing Experience (Optional).

Please upload all documents, in the order as listed above, as one (1) pdf. Portfolio formats are accepted.

The file and email subject line should read as: LastName, FirstName_VA#_JobTitle (i.e. Doe, John_86-20_Crew Chief)

How to combine/merge a PDF:

1. Click Tools
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3. Drag and drop your PDFs into the PDF combiner.
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How create a portfolio:

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3. Click Multiple Files
4. Click Create PDF Portfolio and Next
3. Drag and drop your PDFs into the PDF combiner.
4. Rearrange individual pages or entire files in the desired order.
6. Click 'Create!' to combine and download your PDF

If you have any questions please contact TSgt Ashley Kilpatrick at 405-228-5531 or SMSgt Lorie Stephens at 405-228-5511.